



## PAWsitive Recovery Volunteer Packet

### Positions

**Communications:** Pitches, writes, and distributes written and verbal content that builds awareness and excitement about PR. Includes press releases, speaking events, publication articles, blog posts, email newsletters, and donor thank yous. Ideal for people with a gift for the written word, public speaking, or a background in journalism or public relations.

**Design:** Creates graphically appealing content for electronic distribution and print collateral so that the organization will look its best to volunteers, clients, partners, and donors. Includes social media posts, promo videos, banners, t-shirts/swag, and other visual content. Ideal for people who have graphic design skills, experience with creative software, or like working with social media.

**Events:** Plans and executes all PR events so the organization can celebrate its pets, people, and operations, drive awareness about its impact, and raise funds necessary to care for as many pets as possible. Ideal for people with strong attention to detail, the ability to stay calm and organized under pressure, and resourcefulness to source event elements free or low cost.

**Fundraising:** Prospects, builds relationships, and secures financial support from individuals, businesses, and foundations. Includes donor cultivation coffees/meals, proposals to businesses to be PR Partners, and grant research/writing. Ideal for people who have extensive business networks, backgrounds in nonprofit fundraising, or enjoy helping people invest in a cause.

**Post-PR:** Collects information, testimonials, pictures, and videos in order to stay connected with pets/parents after their return. Includes maintaining an archive of pictures/videos and remembering birthdays, etc. Ideal for people who have a gift for organizing media or being thoughtful in remembering important dates and anniversaries.

There's a place for YOU on a PR Team! Contact Serena Saunders, Executive Director, at [serena@pawsitive-recovery.org](mailto:serena@pawsitive-recovery.org) or 909.273.8937 to learn more.

# Volunteer Application

## Personal Information:

Your First Name (required) \_\_\_\_\_

Your Last Name (required) \_\_\_\_\_

Address (required) \_\_\_\_\_

City (required) \_\_\_\_\_

State (required) \_\_\_\_\_

Zip (required) \_\_\_\_\_

Your email address: \_\_\_\_\_

Your Phone Number (required) Are you 18 years or older? \_\_\_\_\_

Are you in Recovery? \_\_\_\_\_

How did you Hear about us? \_\_\_\_\_

Do you Have Transportation? \_\_\_\_\_

DL License # \_\_\_\_\_

Position Interested in: \_\_\_\_\_

**Current Occupation:** \_\_\_\_\_

Any previous occupations or volunteer positions that may help to equip you for a volunteer position with PAWS? \_\_\_\_\_

Does your employer offer a time-off program for volunteers? \_\_\_\_\_

## Please list an emergency contact and their phone number:

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Relationship to Volunteer: \_\_\_\_\_

Have you volunteered before? \_\_\_\_\_

Why do you want to volunteer with Helping Paws? Besides a love of animals, what would you like to get out of your volunteering experience?

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What experience, knowledge or skills are you willing to share?

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What types of volunteer work are you interested in?

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What special skills, training, or background do you have that would make you an excellent candidate for PAWs?

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How do you feel you do in a team setting?

Do you feel you can respect chain of command and take direction from a team leader?

Are you resourceful, innovative, or creative?

How do you handle stress?

**Other:**

Is there anything you would prefer not to do?

If yes, please describe.

**References:**

Please list one professional reference:

Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Phone number: \_\_\_\_\_

Please list one personal reference:

Name: \_\_\_\_\_

Relationship to volunteer: \_\_\_\_\_

Phone Number: \_\_\_\_\_

A volunteer is someone who chooses to act in recognition of a need, with an attitude of social responsibility and without concern for monetary profit. PAWsitive Recovery is completely volunteer-driven, and we depend on volunteers to represent our mission, ethics, professionalism, and commitment to kindness. A volunteer is not an employee and is not compensated for his or her services.

The parties agree that any intellectual property jointly developed through activities covered under this agreement is the property of PAWsitive Recovery. All other intellectual property used will remain the property of the PAWsitive Recovery.

By emailing this application, you are certifying that the statements made in this application are true and correct and have been given voluntarily.

Name:

\_\_\_\_\_ Date : \_\_\_\_\_

PAWsitve Recovery Representative:

\_\_\_\_\_ Date : \_\_\_\_\_